**Ms. Shaqueela Fletcher**

#1341 Southern Main road,

Vance River Village,

Guapo Trinidad

**Mobile: 1868- 648-9610**

May 25, 2016

Human Resource Manager

Massy Stores

Dear Sir/ Madam,

I am a hard working, goal oriented, dedicated individual. I also consider myself to be a team worker and one that is not afraid to go beyond the call of duty and use my initiative when it is deemed necessary.

I am very interested in being considered for employment in the entry position of a cashier.

At this early stage in my career I firmly believe that I posses the ability to be successful. I can multi-task with the ability to learn quickly, efficiently complete tasks and make a conscious effort to prioritize. I also possess excellent interpersonal communication skills and hold a good work ethic in high esteem. As such, I am characterized by an unparalleled standard of professionalism and integrity.

I guarantee that I will be a valuable asset to your organization. In addition, I am available for an interview at your convenience to discuss how best you and I can progress together.

Please see attached copy of my resume.

Yours Respectfully,

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***Shaqueela Fletcher***

**RESUME**

Name: Shaqueela Fletcher

Residence: 1341 Southern Main road,

Vance River Village,

Guapo Trinidad

Mobile: 1868- 648- 9610

* **OBJECTIVE**

I aspire to be an invaluable contributor to any organization in which my skills will be fully utilized through dedication, perseverance and hard work. I will strive to build and maintain a record of excellence, one that would be reflected in the organization’s success.

* **PERSONAL INFORMATION**
  + Marital Status: Single
* Nationality: Trinidadian
* Date of Birth: 11/april/1997
* Place of Birth: Point Fortin
* Sex: Female

* **QUALIFICATIONS AND SKILL TRAINING**

**Caribbean Examination Council {C.X.C}, General Proficiency**

**Grades**

* English A 1
* Mathematics 3
* Principles of Accounts 2
* Principles of Business 2
* Economics 3
* Integrated Science 2
* Social Studies 3

**Caribbean Examination Council {C.X.C}, Advanced Proficiency**

**Grades**

* **Accounting 5**
* **Management of Business 5**
* **Communication Studies 5**
* **INTERESTS**
* Reading
* Cooking
* Netball
  + **RECOMMENDATIONS**

1. Name : Avernell Lewis Ettienne

Employment: Teacher

Contact:: 1-868-688-4907

1. Name : Merle McLean

Employment: Teacher

Contact: 1-868-790-6266